

Historic Charles Town

2011 PARADE OF HORSES

SUNDAY, SEPTEMBER 18 at 2:00 PM

Historic **Charles Town Christmas** invites you to take part in the **Annual Parade of Horses** to help celebrate **Charles Town's 225th Anniversary**. The parade is open to individual horse and riders, groups, stables and clubs, and horse-drawn vehicles. Prizes will be awarded in the following categories:

Best Miniature Horse Entry

Best Horse and Rider

Most Original Horse and Rider

Best Small Group/Stable/Club (Up to 7)

Best Large Group/Stable/Club (8 or more)

Most Original Group/Stable/Club

Best Pony and Wagon

Best Horse and Carriage

Best Mule Entry

Best Donkey Entry

Best Horse and Wagon

Best Youth Entry (participants must be 12 & under, excluding side walker)

Judge's Choice

**REGISTRATION DEADLINE
IS FRIDAY, SEPT. 16th
YOU MUST BE
PRE-REGISTERED**



Participants will meet in the parking lot of Charles Town Races & Slots. The parade route is approximately one and a half miles through business and residential streets. It will begin and end at the racetrack. Everyone **must** be checked in by 1:00. **We will begin lining up for the parade at 1:30.**

If you would like to participate, please complete the attached entry form and return along with a copy of your horse's negative Coggins to **Vital Signs at 32 Federal Way Charles Town, WV 25414**. For more information call **Suzie at 728-7455**.

For additional information, go to dubbleRfarm.com

Please Note: For safety purposes, no more than one person will be allowed to ride any horse at any time before, during or after the parade. **No riding double!!**

2011 PARADE OF HORSES

Sunday, September 18th

Welcome to the Annual Parade of Horses in Charles Town. Below are the things we need to keep in mind to avoid confusion and to make this parade a success.

YOU MUST BE PRE-REGISTERED TO PARTICIPATE: DEADLINE FRIDAY, SEPT. 18th

1. There will be a **\$5.00 non refundable registration fee** to cover parade costs (manure pick-up in the street, postage, port-a-pot, etc). Your fee must be paid no later than "check-in". You will also receive a collectible ornament with each entry. **Make checks payable to PonyXpress**
2. Groups must pick a group leader and submit the attached group entry form in addition to individual registration.
3. **"CHECK IN" 1:00 PM NO LATER OR YOU WILL NOT BE JUDGED! !**
4. **"LINE UP" 1:30 PM Line up will be in numerical order.**
5. **"PARADE START" 2:00 PM In order to be judged, it is necessary that you are in your assigned spot during the parade**
6. We will have a police escort along the parade route.
7. Keep a reasonable distance (**20 to 30 feet**) between you and/or your group and the person or group in front of you.
8. Stay in line. **DO NOT PASS THE PERSON OR GROUP IN FRONT OF YOU.**
9. Please **DO NOT throw candy**, walkers may **HAND** candy to the spectators.
10. Please keep your horse under control at all times. If you have a problem doing this, please excuse yourself from the parade.
11. The judges will be in front of the Post Office at the corner of Washington and George Streets. Smile for them and look your best. The judges may also be at the corner of George and Congress Streets. Keep this in mind as you go through this intersection.
12. After you return to the parking lot, check the sign next to the entry table to see if you have won an award. After everyone has returned and the winners have assembled in front of the sign, we will have a brief awards ceremony.

We want to keep the costs as low as possible **PLEASE BE PREPARED TO CLEAN UP YOUR STAGING AREA OF MANURE, LOOSE HAY & DEBRIS.**

Charles Town Races & Slots IS VERY GENEROUS TO LET US USE THEIR FACILITY, SO LET'S MAKE SURE WE LEAVE IT LIKE WE FOUND IT.

DIRECTIONS: Come in the main entrance to Charles Town Races & Slots and follow the signs to the staging area. Use right lane and stay in your vehicle to "check-in"

INDIVIDUAL ENTRY FORM ANNUAL PARADE OF HORSES

FEE PAID

SUNDAY, SEPTEMBER 18th at 2:00 PM

There will be a \$5.00 Registration Fee **Per Horse** to Cover Parade Costs
Make checks payable to PonyXpress

RETURN TO: Vital Signs Fax: 304-725-3467
32 Federal Way Email: horseparade@dubbleRfarm.com
Charles Town, WV 25414

Rider/Driver _____ Owner _____

Address _____

Phone _____ email _____

Name of Horse _____

Date of Coggins _____ Coggins # _____

- Category:
- Miniature Horse Entry
 - Individual Horse and Rider
 - Small Group/Stable/Club Group Name _____
 - Large Group/Stable/Club Group Name _____
 - Horse-drawn Carriage
 - Horse-drawn Wagon
 - Pony -drawn Wagon
 - Mule Entry
 - Donkey Entry
 - Youth Entry

RELEASE: I hereby release the City of Charles Town, the Charles Town Committee and any volunteers involved in this parade from any and all liability for injury, damages or harm that may occur to me, to the horse/pony/mule or the property owned or used by me. Further, I represent that I understand the hazardous nature of using horses, in which injury may occur to the horse/pony/mule or rider due to vehicles, natural or man-made obstacles or materials, loud noises, other animals (dogs etc.) or other hazards, including parades. My horse/pony/mule is in good enough condition to be in this parade and I have reasonable control of my horse/pony/mule so as to avoid risk of injury to others. I also warrant that I have a current negative Coggins test on this horse/pony/mule (according to state law).

Signed _____
Participant Owner (if different) Date

Signed _____
Parent/Guardian if minor

Note: Each person (riders, drivers, passengers, walkers) participating in this parade must sign a release. A separate entry must be completed for each entrant.

PLEASE INCLUDE A COPY OF EACH HORSE/PONY/MULE'S CURRENT NEGATIVE COGGINS.

GROUP ENTRY FORM PARADE OF HORSES

Group Name: _____

No. of Entries: _____

Name of Group Leader: _____

Address: _____

Phone: _____

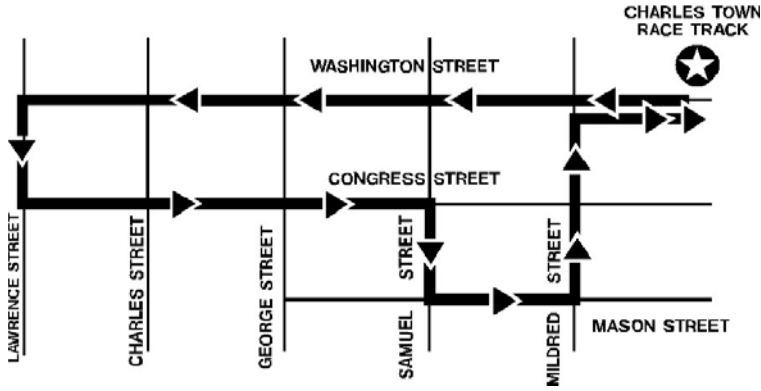
1. Each group must have a designated leader.
2. Each leader is responsible for collecting individual registration forms, coggins, and entry fees from each entrant in their group.
3. Only the group leader will “check-in” the group to receive their number for judging.
4. You may fax your group entry form early and bring all other requirements to “check-in” **(participants can be added or dropped up until registration deadline)**

PLEASE LIST GROUP MEMBERS BELOW;

Participant

Horse's Name

Parade Route



Thank you for coming. We hope everyone has fun.

Suzie Binns & Lisa Binns

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