

Charles Town Historic Landmarks Commission Volunteer Application

The Historic Landmarks Commission is always looking for talented people to help us reach our goals. We have many jobs available from small to large. If there is something on our list that you do not know how to do, but have always wanted to try, we can teach you! Please fill out the form below so we can find a task for you that you will enjoy.

Please PRINT all information clearly.

Name: _____ Daytime Phone: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

E-mail address: _____ Date of Birth _____

Emergency Contact _____ Relationship _____

I am interested in (please check all that apply)

- Writing
- Historical Research
- Festival Organization
- Festival Set-up
- Marketing
- Fundraising
- Photography
- Computer Programming
- Graphic Design
- General office work (stuffing envelopes, making copies, scanning documents, etc)
- Tour Guide
- Presenting a lecture
- Other (Please specify below)

For Office Use Only

Date Received _____

Date contacted _____

Education:

What are your hobbies?

Work experience:

When are you available to work on HLC projects? Please let us know the days/times that fit best with your schedule.

Would you prefer to work alone or in a group?

Do you have any special skills/talents that may be helpful to the HLC?

Do you have your own transportation?

What are your present goals for a volunteer position? (gain school credit, work experience, personal fulfillment, etc.)

How did you hear about us?

Signature _____ **Date** _____

The Charles Town Historic Landmarks Commission considers all volunteer applicants without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a job-related medical condition or disability, status with regard to public assistance or any other legally protected status.

Please save form and email to charitylong@gmail.com or print out and send to

Katie See, 101 E. Washington St., Charles Town, WV 25414

Questions? Contact Charity Long: (703) 508-5338 or charitylong@gmail.com